TERREBONNE PORT COMMISSION

**MINUTES**

**March 12, 2019**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Greg Landry, President Presiding**

Present: Charles Giglio, Dan Davis, Eddie Rome, Steve Crispino and Greg Landry

**Absent: Andrew Blanchard and Chris Erny**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neil Malbrough, Dustin Malbrough and Chris Jeanice – GIS, Walt Medley – AllSouth, Amber Plessala – T. Baker Smith, Brett Ledet – Providence, Jacob Waitz – David Waitz Engineering and Craig Hebert**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Greg Landry, President, called the meeting to order. Eddie Rome led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Steve Crispino and seconded by Eddie Rome approving the minutes of the February 12, 2019 regular meeting. No opposition. Motion passed.**
   2. **A motion by Charles Giglio and seconded by Steve Crispino to approve the absence of Dan Davis from the February 12, 2019 meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of February 2019 on a motion by Steve Crispino and seconded by Eddie Rome. No opposition. Motion passed.**
   2. **A motion by Eddie Rome, seconded by Charles Giglio to approve the HTV contract. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion (DDG) – David Rabalais gave a brief update. A motion by Charles Giglio, seconded by Dan Davis authorizing the executive director to sign the lease agreement and to sign the contract with Craig Hebert for engineering services. No opposition. Motion passed.**
      2. **Generator for CBP’s marine unit – David gave a brief update. The Port has invoiced GSA.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – David gave a brief update. The study is ready for the WRDA bill. David would like to hire a lobbyist as things progress.**
      2. **HNC Maintenance Dredging and Deepening Study – David gave a brief update. O’Neil Malbrough stated the Parish authorized GIS to help the Port with a jetty to be included as part of the Timbalier project.**
      3. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Chris Jeanice gave a project update and showed a video. A motion by Steve Crispino, seconded by Charles Giglio to approve Change Order No. 1 to relocate an existing line at a cost of $69,589.00. This change order has been approved by DOTD. No opposition. Motion passed.**
      4. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Walt Medley gave a project update. A motion by Charles Giglio, seconded by Dan Davis to approve a resolution authorizing the Executive Director to sign a lease amendment for ThomaSea refinancing following approval by legal. No opposition. Motion passed. A motion by Eddie Rome, seconded by Dan Davis to approve Change Order No. 2 in the amount of $15,184.70. This change order has been approved by DOTD. No opposition. Motion passed.**
      5. **Chet Morrison Property – Jacob Waitz gave a project update and are working on a list of items for port priority funding.**
      6. **David discussed hurricane preparations for the 2019 season. He discussed the idea of using a diesel engine rather than a generator. Quotes will be obtained.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS – None**
8. **STAFF REPORT – None**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Charles Giglio. The meeting was adjourned at 11:34 pm. No opposition. Motion passed.**